



CITY OF MORRO BAY

City Hall
Administrative Services Department

595 Harbor Street
Morro Bay, CA 93442
(805) 772-6294

LOW REVENUE BUSINESS LICENSE CERTIFICATION

For City Use Only

Tax Collector: _____

Date: _____

- ☐ Approved
☐ Not Approved

To qualify for the Low Revenue Business License, a business must demonstrate it generates annual gross receipts of less than \$12,000. Validation may be by submission of tax returns to the tax collector, or in a personal meeting with the tax collector to review tax returns and/or other documents that will allow the tax collector to confirm the business is low revenue.

When this form is complete and approved by the tax collector, the business should take this form to the Business License Office in the Public Services Department at 955 Shasta Ave. and apply for a business license using the normal process.

Business Name:	Bus. Start Date:
Corporate Name (if applicable):	Phone No.:
Business Location (cannot be P.O. Box per State of California Business & Professions Code – Section 17538.5):	Fax No.:
	Email Address:
Mailing Address:	Contractors: <input type="checkbox"/> General <input type="checkbox"/> Specialty
Description of Business:	Note: We will need a copy of your State Contractors Card
	Contractors License No:
Ownership: <input type="checkbox"/> Corporation <input type="checkbox"/> Corp-Ltd Liability <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Trust	

The business license must be renewed annually by the date the license was first issued or the business owner will be in violation of the City's Municipal Code and penalties will be assessed. Additionally, late charges of 10% per month will apply to all account balances when payment is not received within 30 days and will be reassessed each 30 days thereafter when a balance remains outstanding. All returned checks will be assessed service charge and the certificate will be nullified.

It is acknowledged by the undersigned that if it is determined by the City that the business does not comply with all applicable federal, state, and city laws, the business license may be revoked by the City. It is also acknowledged that any false statements made above or on the Zoning and Building Clearance application pages are grounds for denial or revocation of the business license. I declare, under penalty or perjury under the laws of the State of California, that the information in this application is true and correct.

Signature of Owner

Title

Date